

## Job Description

<b>Job title</b>	Lecturer (Teaching) in Social Work
<b>Department</b>	Social and Policy Sciences
<b>Job family</b>	Education and Research
<b>Grade</b>	7
<b>Reporting to</b>	Head of Department
<b>Responsible for</b>	Teaching and teaching support including administrative duties
<b>Location</b>	University of Bath premises

### Background and context

The Department of Social and Policy Sciences is an internationally renowned Department, and one of the leading centres for social sciences in the UK. We have an excellent reputation for delivering cutting edge research and innovative teaching that has genuine impact in the world. The Department offers programmes in social work, sociology, social policy, criminology, and international development (<http://www.bath.ac.uk/soc-pol/>).

This post is intended to make a contribution to teaching capacity in social work. Social work at the University of Bath has a very strong reputation in the UK and internationally, evidenced in its research contributions to the international scholarly community; its research impact through professional and public engagement; its effective track record of collaborative work with service providers and service users; its highly successful undergraduate programme which is consistently ranked among the very top programmes in the UK; and its exceptionally high student satisfaction ratings. We are open to applications with expertise in any relevant social work field but are particularly keen to hear from candidates with expertise in social work with adults and/or children. Experience of contributing to curricula development initiatives, is also highly desirable.

### Job purpose

To prepare and deliver teaching of whole or parts of the undergraduate social work programme and provide advice and support to students, acting as a Personal Tutor as well as teaching related administration duties.

Whilst it is expected that teaching will be informed by research/professional expertise, there is no research component to this role.

## Main duties and responsibilities

The job duties and responsibilities listed below are intended to describe the general nature of the role. The duties and responsibilities, and the balance between the elements in the role, may change or vary over time depending on the specific needs at a specific point in time, or due to changing needs in the department/group. Jobholders should note that there may not be an immediate requirement to carry out all the activities listed below.

### 1 Teaching

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|---|--|
| A | Design, plan and implement effective and inclusive teaching and supporting learning activities.  |
| B | Teach across a range of modules/units or within a subject area using appropriate teaching, learning support and assessment methods and technologies.   |
| C | Assess the work and progress of students and provide them with constructive feedback.  |
| D | Provide supervision and support to students on placement, including visits to placement settings.  |
| E | Seek ways of improving performance by reflecting on teaching design and delivery and obtaining and analysing feedback.   |
| F | Develop ideas for improving the learning environment, teaching and/or assessment and feedback methods.   |
| G | Engage in professional development in relation to teaching, learning and assessment, including the use of an evidence-informed approach, which utilises the outcomes of research and scholarship, to enhance practice. |
| H | Contribute to outreach and/or Widening Participation activity within the Department, Faculty or University.  |
| I | Deal with student queries about the content and delivery of a unit as well as providing advice and ideas to them where necessary.  |

### 2 Management and administration

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|---|--|
| A | Undertake internal roles of responsibility e.g. contribute to committees and working groups.   |
| B | Participate in internal initiatives/events to the benefit of the University e.g. open days, outreach activities, student placements. |

**Special conditions**

All appointments to Lecturer posts are subject to a probationary period and successful completion of the Bath Course in Enhancing Academic Practice (Bath Course). Individuals may be granted exemption from the Bath Course and/or probation at the University's discretion.

## Person Specification

Criteria	Essential	Desirable
<b>Qualifications</b>		
PhD in social work or related social science.		√
Professional Qualification in social work.	√	
Higher education teaching qualification or professional recognition (e.g. PGCert, FHEA or equivalent).		√
<b>Experience/Knowledge</b>		
Substantial experience in relevant areas of social work.	√	
Demonstrates depth and breadth of understanding the discipline of social work at a complex conceptual level.	√	
Demonstrable capacity to be an effective teacher of social work at undergraduate and/or graduate level, including the coordination of teaching units, placement supervision and curriculum development.	√	
Experience of managing or leading social work programmes or on curricula development.		√
<b>Skills</b>		
Excellent written and verbal communication skills including presentation skills.	√	
Excellent interpersonal skills, communication style and team working.	√	
Excellent organisational and administrative skills.	√	
Ability to form positive working relationships within the University, community, social services and other partners.	√	
<b>Attributes</b>		
Commitment to working within professional and ethical codes of conduct	√	